



Student Complaint Form is used to file a formal written complaint for both academic and non-academic related complaints. Please review the Student Complaint Policy located in the Student Handbook at <https://www.mecc.edu/students/catalog-and-student-handbook/>.

Name: _____

Student ID#: _____

Address: _____

Cell Phone: _____

Home Phone: _____

Email: _____@email.vccs.edu

Please indicate the type of complaint: Academic _____ Non-Academic _____

Nature of complaint: _____

Person(s) involved or witnessed the event: _____

Date/Time of complaint: _____ Location of complaint: _____

Please write a detailed description of the events related to this complaint. Include what, if any, other steps you have taken to attempt to address the complaint. Please include additional pages if needed.

I certify that the information I have provided on this form is my honest recollection of events.

Signature: _____

Date: _____